

COMPASS DRIVING ACADEMY SCHOOL POLICIES

- ✿ Classroom education must be completed within 6 months of first class. All Behind-the-Wheel instruction must be scheduled and completed within 18 months of the first day classroom education. For the safety of our new drivers, if Driver's Education is not completed within the 18 months mentioned above, the student must re-take the entire drivers education program and pay the required fees associated with course.
- ✿ A \$35 fee will be assessed for all returned checks.
- ✿ **Prior to attending Day 10, taking the final exam, AND scheduling ANY Drive Time, the entire education course must be paid in full.**
- ✿ **Behind the Wheel lessons that are rescheduled or canceled require 24 hour notice. Failing to do so will subject the student to a \$50 "no show" fee.**
- ✿ No Behind-the-Wheel driving lessons can be scheduled until **AFTER** Day 5 of classroom instruction, the student must have obtained their Maryland State issued Learner's Instructional Permit **AND** the student balance must be zero (0).
- ✿ Due to MVA Policy, we are not allowed to pick up students for their drive time. Students will meet the instructor at the school location and be picked up from the school location.
- ✿ Any student who has not paid their balance prior to start of Day 10 (Final Exam) will not be allowed to take the final. Once the balance is paid in full, the student may schedule to take the test.
- ✿ Student must bring their Maryland State issued Learner's Instructional Permit to each and every Behind-the-Wheel lesson.
- ✿ Proper foot attire must be worn and approved by the Instructor prior to driving. No flip-flops, sandals, or slides.
- ✿ A student who misses more than 3 days of their scheduled 10-day classroom driver education program must restart the course from the beginning of the program. Students will then have 60 days to restart the program or all monies paid will be forfeited.
- ✿ All students have the right to a professional learning environment. Therefore, the Instructor has the right to excuse any disruptive student from the classroom. Students who are dismissed from class 2 times must be reinstated by a parent or guardian. The student must retake the missed classes.
- ✿ Each scheduled class has a specific lesson scheduled. Students who are absent must reschedule the class lesson that was missed.
- ✿ Students observed cheating on quizzes and exams will be dismissed from the course and will be required to retake the entire course.
- ✿ Students are assessed on the Behind the Wheel lessons therefore are encouraged to practice with the driver coach as much as possible **prior** to scheduling Lesson 2 and 3.

Inclement Weather Policy: If class is canceled due to weather related conditions, students can obtain closure information on the following site compassdriving.net. If the Baltimore County school system cancels school then, Compass Driving Academy Driver Education class will be canceled that day/evening. If you have a question regarding this policy, please call the school directly.

Student Initial _____

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